

11/10/15 IMC workgroup minutes

Reviewed Purpose/outcome: provide recommendations to DDP on modifications to the incident management policy/rule.

Timeline for completion? Email sent to Novelene

What do changes look like?

How do we get to an end product?

- Send ideas regarding recommendations to Kathy Z.
- There are 5 sections in the manual
 - What is working what isn't
 - Example: forms: how do we want them, make suggestions

Areas of concern discussed

- Abuse, neglect, exploitation
 - Forms, investigations, process in entirety, confidentiality
 - Substantiation box on forms providers aren't comfortable checking it
 - APS/CPS has authority why are we also investigating
 - Children's providers never informed of outcome
 - APS taking reports as API and not investigating but provider still needs to
 - Lag time between reporting to APS and then investigation
 - Joint investigations
 - Altercation vs Assault
 - Client to client altercation
- Therap categories
 - Changes can be made they can add what we need and take out
 - Use of sensitive situation and potential incident near miss
- Medication reporting
 - Refusal/omission
 - Noting all medications and dosage individually for all medication errors

Next meeting Dec 8th @ 1:00 will be Webex (if possible)

- Kathy Z will put together suggestions
 - Organized by topics